

# **Prairie du Chien Area School District**

## **Innovation for Success™**

### REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **January 14, 2019** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### **I. CALL TO ORDER**

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

#### Present BOE Members:

Michael Higgins, Jr.  
Lynn O'Kane  
Cassie Hubanks  
Tom Peterson  
Lonnie Achenbach  
Nick Gilberts

#### Absent BOE Members:

Kyle Kozelka

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ADOPTION OF AGENDA**

Motion by Gilberts and seconded by Higgins, Jr. to accept Agenda. Passed unanimously with all in favor.

#### **IV. SPECIAL GUEST SPEAKERS**

#### **V. CONSENT AGENDA ITEMS**

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

##### **A. Approval of Payment**

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

- B. Approval of Minutes
  - 1. 12.10.2018 Finance Committee Meeting
  - 2. 12.10.2018 Regular Board Meeting
- C. Personnel
  - 1. Resignation
    - a) Kalen Hagen-HS Football Coach
    - b) Dale Hanson-Assistant Director of High School Musical
    - c) Eric Fuerstenberg-Bluff View Teaching Assistant
  - 2. Approval
    - a) Sierra Bulawa-Substitute Teacher
    - b) McKenzie Stagman-BA Kennedy Teaching Assistant
    - c) Eric Fuerstenberg-Substitute Teacher
    - d) Mary Stoeffler-High School Forensics Advisor
    - e) Mary Mulrooney-Emmrich-Assistant HS Track Coach
    - f) Taylor Linder- BA Kennedy Teaching Assistant
- D. ECCP/Start College Now

Motion by Higgins, Jr. and seconded by Gilberts to pass Consent Agenda Items. Passed unanimously with all in favor.

- VI. CITIZEN PARTICIPATION
- VII. CORRESPONDENCE/INFORMATION ITEMS
 

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

  - A. Upcoming Meetings and Board Items
    - 1. 01.28.2019 Board Meeting 5:00 p.m. High School Library Conference Room
    - 2. 02.11.2019 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
    - 3. 02.11.2019 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
  - B. Information Items
    - 1. 01.22.2019-01.25.2019 98th WI State Education Convention, Milwaukee
- VIII. REPORTS AND DISCUSSION (action if appropriate)
  - A. Superintendent/Building Administrator's Report/Presentation
    - 1. **Construction Update**
      - a) *Warranty Work*
      - b) *Safety Inspections*
      - c) *Walk through with representatives from Unesco looking through our facilities, giving a preliminary assessment of all utilities, ADA requirements, systems, and safety*

**2. Performing Arts Center**

- a) *Continuing to work with Mr. Lenz in creating protocol in regards to the PAAC*
- b) *Looking into online ticketing software, have already come up with seating chart*
- c) *Continuing to book both rentals of the facility and shows coming in for ticket sales*
- d) *Contracts are being issued and deposits for the facilities are being collected*
- e) *Mr. Lenz, Mrs. Waller, and Mr. Smudde are working on keeping all records for the PAAC as accurate as possible to better show the cost benefit for the theatre*

**3. Rounding with Staff**

- a) *Been able to meet with most of the Bluff View Teaching Staff*
- b) *Asking what is going well, what is not going well, and what I can do to help them do their job better for our students*
- c) *Been very well received so far, and some good planning ideas coming out of these meetings*

**4. Alternative Education**

- a) *Continuing to work with Administration on students in alternative placements*
- b) *Working with parents and staff with students who need more structured environments than the school can provide*
- c) *Ms. Reed has toured facilities and is arranging meetings for these students that have exceptional needs beyond what the school can provide*

**5. Budget 2019-20**

- a) *Working with Administration and with Mrs. Waller to predict budget figures given the Board's parameters of a balanced budget with adding \$100,000 into fund balance*
- b) *Will dedicate a second meeting in January to detail out a projected budget for the upcoming school year*

**B. Community Connections and Celebrations**

- 1. **Culvers, Justin Cauffman, gave Christine Luedtke 15 coupons for a FREE custard cone for her 2nd graders that pass out of Xtra math addition and move to subtraction for an incentive.**
- 2. **Bluff View Staff donated magazines and reading materials to the Behavioral Health lobby at the Gundersen Clinic in Prairie du Chien.**

**IX. OLD BUSINESS (action if appropriate)**

**X. NEW BUSINESS (action if appropriate)**

- A. **Any items removed from Consent Agenda for further discussion**
- B. **Open Enrollment Application Period opens 2/4/19**

C. Nonresident district (NONRES) must designate regular and special education spaces at January school board meetings and amend any policies or procedures to be used during upcoming application period; must be done before February 4th.

1. Open Enrollment Space: By state law, each School Board is required to designate its numbers of open enrollment spaces at the January board meetings and the January board minutes should reflect that decision.
2. In the past the PdC Area School District has not limited open enrollment spaces as there has been an intention to help all students and to approve all regular education applications.
3. In the past the PdC Area School District has not limited open enrollment spaces for special education applications as there has been an intention to help all students.

No limits were put on Open Enrollment for the 2019-20 Academic Year.

D. Grants & Donations read into record and approved (if any)

1. Prairie Industries donated hats and gloves to BA Kennedy.
2. Brian and Jean Ann Dillman donated money for 80 Track & Field Hurdles.
3. Kelsey Kleven's classroom received 9 educational games for her classroom project "Social Skills Through Board Games" from DonorsChoose.org.
4. Kelsey Kleven's classroom received various timer items for her classroom project "Keep Us On Time and Learning" from DonorsChoose.org.
5. 3M donated 20 noise canceling earmuffs to the special education department for use in STEM related activities and needs.
6. Dale Hanson's classroom received funding from DonorsChoose.org from 3M for his classroom project "Forces and Motion."
7. Lori Knapp Companies donated money to Sources of Strength program.

E. Student Travel (if any)

F. Parking Lot (Items for future agenda)

Have a second January meeting on the 28th to discuss 2019-20 Budget in more detail.

## XI. ADJOURNMENT

Motion by Gilberts and seconded by Higgins, Jr. to adjourn meeting at 6:46 p.m. Passed unanimously with all in favor. Meeting Adjourned.

  
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President

Notes taken by Robert Smudde